

DIMITT CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING # 2026-02

March 18, 2026

Board of Director's Regular Meeting

Minutes of January 21, 2026

Regular Meeting No. 2026-01

A Regular meeting of the Board of Directors of the Dimmit Central Appraisal District was held on January 21, 2026, at 5:30 p.m., at the offices of the above named appraisal district and the following subjects were discussed to wit:

Before the meeting was officially called to order, the new board was sworn in by Rosalinda Martinez.

Members Present:

Albino Doria, Noe Zarate, Oscar Morones, Jose Urenda and Wilbur Cruz

Members Absent:

Mary Sandoval/Tax Assessor and Collector

Call to Order:

There being a sufficient number of members present to constitute a Quorum, Wilbur Cruz called the Regular Meeting #2026-01 of January 21, 2026, to order at 5:42 p.m.

A. Election of Officers for Chairperson and Secretary

Albino Doria made a motion to appoint Wilbur Cruz as Chairperson. Oscar Morones seconds the motion, all in favor, motion carries.

Oscar Morones made a motion to appoint Albino Doria as Secretary. Jose Urenda seconds the motion, all in favor, motion carries

Elected Officers, Albino Doria, and Wilbur Cruz were sworn in by Rosalinda Martinez.

B. Set dates and time for Board of Directors meetings

Jose Urenda made a motion to keep the same date for the 3rd Wednesday of the month and same time of 5:30 p.m. for the Board meetings. Noe Zarate, seconds the motion, all in favor, motion carries.

C. Board of Director's Training

Chief Appraiser, Norma Carrillo informed the Board members that the appraisal district attorneys from the Law Firm of Low Swinney Evans and James would be available for board training if the board would want one. Albino Doria suggested having the training for the next scheduled Board meeting. The Chief Appraiser informed the Board that she would go ahead and make arrangements to set up for the next board meeting.

None

D. Prior BOD Meeting Minutes

1. Minutes of BOD Regular Meeting #2025-13 (held on December 3, 2025)
2. Minutes of BOD Regular Meeting #2025-14 (posted for December 18, 2025) NO QUORUM

Albino Doria made a motion to approve all the minutes that are listed including the NO QUORUM posted agenda. Noe Zarate seconds the motions, all in favor, motion carries.

E. Bills Paid

1. November 24-December 5, 2025
2. December 8-19, 2025
3. December 22, 2025-January 2, 2026
4. January 2-16, 2026

Albino Doria made a motion to approve the bills paid for November 24, 2025, through January 16, 2026. Jose Urenda seconds the motion, all in favor, motion carries.

F. Approval of Financial Report

1. November 2025
2. December 2025

Jose Urenda made a motion to approve the Financial Reports for November 2025 and December 2025. Oscar Morones seconds the motion, all in favor, motion carries.

G. Approval of contract with Coleman, Horton & Company for the 2025 financial audit

Chief Appraiser Norma Carrillo presented the audit agreement from Coleman, Horton & Company for the 2025 financial audit. She stated that this firm has been doing the appraisal district audit for the past years and has always done an excellent job, she does highly recommend them.

Albino Doria made a motion to approve the contract for Coleman, Horton & Company for the 2025 financial audit. Oscar Morones seconds the motion, all in favor, motion carries.

H. Bank Resolution# 2026-01 for removal/addition of board members to Bank Signatures cards

Chief Appraiser, Norma Carrillo, informed the board members that the bank signature cards need to be updated to remove the outgoing board members, Martha Ponce, Anita Franco, and Jeffrey Ortiz and to add incoming board members, Jose Urenda, Oscar Morones and Noe Zarate.

Oscar Morones made a motion to approve the Bank Resolution# 2026-01 for the removal and addition of board members to Bank Signature Cards. Albino Doria seconds the motion, all in favor, motion carries.

I. Contract Ratifications (Annual Renewals)

Chief Appraiser, Norma Carrillo, presented the list of the currently active contracts and contracts that need to be ratified for the year 2026.

Albino Doria made a motion to approve the Contract Ratifications (Annual Renewals). Oscar Morones seconds the motion, all in favor, motion carries.

J. Review of estimates submitted for termite control treatment

Chief Appraiser, Norma Carrillo informed the board members that the office has been having termite issues in the women's restroom. As per the request of the previous board, she obtained two quotes for termite treatment. The two companies that submitted a quote were Cowboys Pest Control Services LLC for \$ 1,600.00 and Terminix for \$ 3,464.00.

Jose Urenda made a motion to approve Cowboys Pest Control Services, LLC, to provide for termite treatment to the women's restroom. Oscar Morones seconds the motion, all in favor, motion carries.

K. Approval of the 2026 DCAD holiday schedule

Chief Appraiser, Norma Carrillo presented the 2026 holiday schedule for the appraisal district and informed the board members that the DCAD holiday schedule pretty much follows the County's holiday schedule.

Jose Urenda made a motion to approve the 2026 DCAD holiday schedule. Noe Zarate seconds the motion, all in favor, motion carries.

L. Waive penalty and interest for the Dimmit County 2026 1st quarter entity allocation

Chief Appraiser, Norma Carrillo stated that the Dimmit County 1st quarter allocated payment, which was due on December 31, 2025, was submitted late. It was received on January 6, 2026. As per the Property Tax Code, a late penalty fee will be applied for late payments, but the board does have the discrepancy to waive the late penalty.

Albino Doria made a motion to waive the penalty and interest for the Dimmit County 1st quarter entity payment. Oscar Morones seconds the motion, all in favor, motion carries. Board member, Jose Urenda abstained from voting.

M. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation to include possible approval or offers of settlement, regarding but not limited to the following cases: The following is an update on the following cases pending

1. Cause Number 24-08-146513-DCVAJA PID# 66477 Rizo Hotels LLC (Hampton Inn)

Ms. Carrillo informed the board members that an agreed judgement had been reached out of court. This value will be supplemented and sent to the tax office, where more than likely it will require a refund to be issued.

Albino Doria made a motion to approve the discussion on the litigation case for Rizo Hotels LLC. Jose Urenda seconds the motion. All in favor, motion carries.

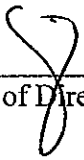
N. Chief Appraiser report

1. Discussion on the continuation of the 2026 appraisal field work, the office will be mailing out the Renditions/AG surveys, income producing property surveys for the year.
2. 2026 MAP's (Methods and Assistance Program review) audit-office visit is scheduled for Jan 26-30, 2026. This is an audit from the State Comptrollers that is conducted every other year. The visit from the auditor is to review any document needed to grade the appraisal district in the operations, governance, and appraisal standards procedures. Most of the documents are submitted and exchanged electronically also.
3. TAC Healthy County Boot Camp attendance- Plans are for the Chief appraiser and/or staff member to attend this in February 2026.
4. 2026 TAAD Conference Attendance-Chief Appraiser notified the Board that the conference schedules one day with BOD sessions. The sessions will be held on Feb 24, 2026. Anyone that is interested and would like to sign up to notify us. The deadline to sign up is Friday, January 23, 2026, and the location is in Austin at the JW Marriott hotel.

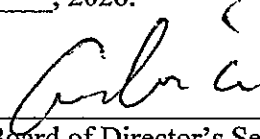
Jose Urenda made a motion to approve the Chief Appraiser report. Oscar Morones seconds the motion, all in favor, motion carries.

Albino Doria motioned to adjourn the meeting @ 6:45 p.m.
Noe Zarate seconds the motion all were in favor, motion carries.

Approved this 18 day of MARCH, 2026.



Board of Director's Chairperson



Board of Director's Secretary