

**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**DIMITT CENTRAL APPRAISAL DISTRICT**  
203 West Houston Street  
Carrizo Springs, Texas 78834

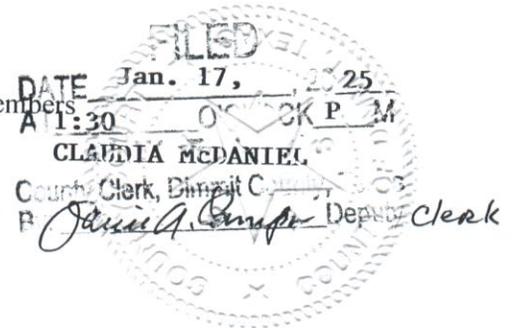
Notice is hereby given that a Regular Meeting #2025-01 of the governing body of the Dimmitt Central Appraisal District will be held on the 22<sup>nd</sup> day of January 2025, at 12:00 p.m. at the Dimmitt Central Appraisal District Office on 203 West Houston Street, in Carrizo Springs, Texas, at which time the following subjects will be discussed, considered, passed, or adopted to-wit:

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.

**I. ROLL CALL AND ESTABLISHMENT OF QUORUM**

**II. ORGANIZATION OF 2025 BOARD OF DIRECTORS**

- A. CSCISD submission of a recall resolution for new DCAD board members
- B. Election of Officers
  - 1. Chairperson
  - 2. Secretary
- C. Set dates and times for the Board of Directors meetings



**III. PUBLIC COMMENTS**

The administration recommends that the BOD allows each registered speaker three (3) minutes, with an aggregate of five (5) minutes per topic. The total time to the public forum should not exceed thirty (30) minutes. Please remember that the Board cannot deliberate on public forum items.

**III. CONSIDERATION AND/OR ACTION ON:**

- D. Board of Director's Meeting Minutes
  - 1. Minutes of BOD Regular Meeting 2024-10 (posted for October 16, 2024) NO QUORUM
  - 2. Minutes of BOD Regular Meeting 2024-11 (held on October 23, 2024)
  - 3. Minutes of BOD Regular Meeting 2024-12 (posted for December 11, 2024) NO QUORUM
  - 4. Minutes of BOD Regular Meeting 2024-13 (posted for December 18, 2024) NO QUORUM
- E. Bills Paid
  - 1. Oct 14- 25
  - 2. Oct 28- Nov 8
  - 3. Nov 11-22
  - 4. Nov 25-Dec 6
  - 5. Dec 9- 20
  - 6. Dec 23- Jan 3, 2025
  - 7. Jan 6 – 17, 2025
- F. Financial Reports
  - 1. October 2024
  - 2. November 2024
  - 3. December 2024
- G. Approval of contract with Coleman, Horton & Company for the 2024 financial audit
- H. Bank Resolution #2025-01 for removal/addition of board members to Bank signatures cards
- I. Contract Ratifications (Annual Renewals)
- J. To amend the 2025 budget with transfer of \$40,556.67 from the money market/aerial funds into the checking account for the first aerial (Pictometry) payment
- K. Notification of the issuance of the 2024 employee's retention stipend
- L. Waive penalty and interest for the Dimmitt County 1<sup>st</sup> quarter entity allocation
- M. To authorize Chief Appraiser to advertise and sell surplus personal property
- N. Approval of the 2025 DCAD holiday schedule
- O. Notice of an Agricultural Advisory board member's resignation
- P. 2024 MAP's audit results

- Q. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation, to include possible approval or offers of settlement, regarding but not limited to the following cases:
1. Cause Number 22-12-14257-DCVAJA Alvin Burns Independent Executor
  2. Cause Number 23-09-14415-DCVAJA PID 66477 Rizo Hotels LLC (Hampton Inn)
  3. Cause Number 24-08-146513-DCVAJA PID 66477 Rizo Hotels LLC (Hampton Inn)
- R. Chief Appraiser report
1. Scheduled ARB hearings were held on December 17, 2024
  2. Employees attended training on "sexual harassment in the office"
  3. Employees attended training on health wellness topics through the TACHEBP
  4. Personnel –Completion of the Chief Appraiser Institute course – Felicia Asbury
  5. TAC Healthy County Boot Camp attendance
  6. Appraisal- mailings of Renditions/AG surveys, income producing properties surveys

**IV. EXECUTIVE SESSION:**

- A. Personnel-Executive Session as authorized by Government Code Sec.551.074 of the Texas Open Meetings Act
- B. Pending Litigation and /or to obtain confidential legal advice from counsel on any matters covered by this agenda) -Executive Session as authorized by Government Code Sec. 551.071 of the Texas Open Meetings Act
- C. Deliberation regarding Real Property Executive Session as authorized by Government Code Sec. 551.072

**V. RECONVENE FROM EXECUTIVE SESSION**

**VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION**

**VII. ADJOURN**

*Dated this 17<sup>th</sup> day of January 2025*

Norma Carrillo, Chief Appraiser, I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central administrative office and located at the Dimmit County Courthouse, Carrizo Springs, Texas a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 17<sup>th</sup> day of January 2025, furnished to Mario Z. Garcia, County Clerk of Dimmit County, Texas, the County in which most, if not all, of the Appraisal District resides.

Dimmit Central Appraisal District By: \_\_\_\_\_

Norma Carrillo, Chief Appraiser

I, the undersigned County Clerk of Dimmit County hereby certify that the notice of meeting of the Board of Directors of the named Appraisal District, is a true and correct copy of said notice received by me, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Dimmit County, Texas.

Dimmit County Clerk By: \_\_\_\_\_

**CLUADIA McDANIEL**

BY: \_\_\_\_\_