

**DIMMIT CENTRAL APPRAISAL DISTRICT**  
**APPRAISAL REVIEW BOARD**  
**REGULAR MEETING # 2024-02**

**JUNE 11, 2024**

# Dimmit Central Appraisal District Appraisal Review Board Meeting

Minutes of May 10, 2024 Regular Meeting, No.2024-01

A regular meeting of the Appraisal Review Board was held May 10, 2024, at 2:45 p.m. in the offices of the Dimmit Central Appraisal District located at 203 West Houston Street, Carrizo Springs.

## **DECLARATION OF QUORUM AND CALL TO ORDER**

### **Members Present:**

Elia Ramirez, Juan Oyervides, Alicia Martinez, and Brenda Bustamante

### **Members Absent:**

Oscar Martinez

## **I. Call to Order**

There being a sufficient number of members present to constitute a quorum, Chairperson Brenda Bustamante called the Regular Meeting #2024-01 on May 10, 2024, to order at 2:45 p.m.

## **II. PUBLIC COMMENTS:**

None

## **III. CONSIDERATION AND/OR POSSIBLE ACTION ON**

### **A. Approval of ARB Regular Meeting Minutes**

1. #2023-09 (Held on October 5, 2023)

Alicia Martinez made a motion to approve the #2023-09 (held on October 5, 2023) minutes. Elia Ramirez seconds the motion, all in favor, motion carries.

### **B. §25.22 Presentation of 2024 Appraisal Records with Chief Appraiser sworn statement**

Chief Appraiser, Norma Carrillo presented the 2024 appraisal records with the Chief Appraiser and appraisers sworn statements.

Elia Ramirez made a motion to approve the 2024 Appraisal Records as presented. Juan Oyervides seconds the motion, all in favor, motion carries.

### **C. Adoption of the 2024 ARB Protest Hearing Procedures through Resolution # 2024-02**

Chief Appraiser, Norma Carrillo submitted the 2024 ARB procedures to the board. Eagle Appraisal Group assisted with the updates. Ms. Carrillo informed the ARB that the majority of the procedures were the same except for the highlighted sections which had been modified and updated to comply with legislative laws and to incorporate state and local procedures. Also, a lot of the redundancies have been

eliminated.

The ARB members nominated Elia Ramirez and Oscar Martinez for the single member hearing when requested by the taxpayers.

Elia Ramirez made a motion as discussed to approve the adoption of the 2024 ARB Protest Hearing Procedures through Resolution# 2024-02. Alicia Martinez seconds the motion, all in favor, motion carries.

**D. §25.25 Presentation and approval of appraisal roll supplements**

Chief Appraiser, Norma Carrillo presented roll supplements #584 for changes to the appraisal roll.

Alicia Martinez made a motion to approve roll supplements #584 as presented and reviewed. Brenda Bustamante seconds the motion, all in favor, motion carries.

**E. Discussion of 2024 Protest hearing dates**

Chief Appraiser, Norma Carrillo discussed dates for the 2024 Protest season with dates in June and July. Hearing dates are flexible, and changes can still be made. June 18<sup>th</sup> and July 11<sup>th</sup> are fixed dates and do not foresee any change as they are dates scheduled for Capitol Appraisal Group mineral and industrial hearings. Elia Ramirez and Alicia Martinez will not be available on June 17<sup>th</sup> in the morning. Ms. Carrillo informed the ARB that June 11<sup>th</sup> will be the first day of Protest hearing.

This item was for discussion only.

**IV. PROTEST HEARINGS AND MAKE DETERMINATION THERE OF**

**A. Personal, Real, Mineral, Oil and Gas Properties & Industrial Properties**

None

**V. ADJOURNMENT**

Elia Ramirez motioned to adjourn the meeting at 3:13 p.m. Alicia Martinez, seconds the motion, all in favor, motion carries.

Alicia Martinez  
ARB Member

June 11, 2024  
Date