

DIMMIT CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS

REGULAR MEETING # 2022-02

FEBRUARY 16, 2022

Dimmit Central Appraisal District
Board of Director's Regular Meeting

Minutes of January 20, 2022

Regular Meeting No. 2022-01

A Regular meeting of the Board of Directors of the Dimmit Central Appraisal District was held on January 20, 2022, at 12:00 p.m., at the offices of the above named appraisal district and the following subjects were discussed to wit:

I. DECLARATION OF QUORUM AND CALL TO ORDER

Members Present:

Alonso Carmona, Johnny Estrada, Rodney Perez, Albert Sosa, and Wilbur Cruz

Members Absent:

Mary Sandoval/Tax Assessor and Collector

Call to Order:

There being a sufficient number of members present to constitute a Quorum, Rodney Perez called the Regular Meeting #2022-01 of January 20, 2022 to order at 12:08 p.m.

II. ORGANIZATION OF 2022 BOARD OF DIRECTORS

A. Election of Officers for Chairman and Secretary

Alonso Carmona made a motion to nominate Rodney Perez as Chairman. Johnny Estrada seconds the motion, all in favor, motion carries.

Wilbur Cruz made a motion to nominate Johnny Estrada as Secretary. Alonso Carmona seconds the motion, all in favor, motion carries.

B. Set dates and time for Board of Directors meetings for the 2022 year.

Johnny Estrada made a motion to keep the same date (3rd Wednesday of the month) and same time (at noon). Alonso Carmona seconds the motion, all in favor, motion carries.

II. PUBLIC COMMENTS

None

III. CONSIDERATION AND/OR ACTION ON

A. Prior BOD Meeting Minutes

1. Minutes of BOD Regular Meeting #2021-13 (held on December 16, 2021)

Johnny Estrada made a motion to approve minutes for the BOD Regular Meeting #2021-13 (held on December 16, 2021). Albert Sosa seconds the motions, all in favor, motion carries.

B. Bills Paid

1. December 13 -24 , 2021
2. December 27, 2021 -January 7, 2022

Johnny Estrada made a motion to approve the bills paid for December 13-January 7, 2022. Wilbur Cruz seconds the motion, all in favor, motion carries.

C. Approval of Financial Report

1. December 2021

Johnny Estrada made a motion to approve the Financial Report for December 2021. Alonso Carmona seconds the motion, all in favor, motion carries.

D. Approval of contract with Coleman, Horton & Company for the 2021 financial audit

Johnny Estrada made a motion to Approve the Coleman, Horton & Company for the 2021 financial audit. Alonso Carmona seconds the motion, all in favor, motion carries.

E. Contract Ratifications (annual renewals)

Chief Appraiser, Norma Carrillo informed the board members of the annual and/or open contracts/services for the Appraisal District office.

Alonso Carmona wanted to remind the Chief Appraiser, for future reference, to open all incoming bids at Board meetings, whether it was one or more received.

Wilbur Cruz made a motion to approve the Contract Ratifications (Annual Renewals). Albert Sosa seconds the motion, all in favor, motion carries.

F. Transfer funds from the money market account to the checking account for submission of first payment to Eagle View Pictometry in the amount of \$37, 536.67

Johnny Estrada made a motion to approve the transfer funds from the money market account to the checking account for submission of first payment to Eagle View Pictometry in the amount of \$37, 536.67. Alonso Carmona second the motion, all in favor, motion carries.

G. Bank Resolution #2022-01 for the removal and addition of Board Members to Bank Signature Cards

Chief Appraiser, Norma Carrillo informed the board members that bank signature removal of the former board members, Carl Fisher and Bill Martin needed to be submitted and new board members Albert Sosa and Wilbur Cruz needed to be added to the Bank Signature Cards.

Alonso Carmona made a motion to approve the Bank Resolution #2022-01 for the removal and addition of Board Members to Bank Signature Cards. Albert Sosa seconds the motion, all in favor, motion carries.

H. Amend Ag Policies and Procedures related to the rollback criteria as per PTC Section 23.55 from 5 years to 3 years and a 5% annual interest

Chief Appraiser, Norma Carrillo informed the board members that an amendment needed to be updated to the AG Policies and Procedures as per a new Legislative Law. This would be the Rollback criteria changing from a 5 year rollback to a 3 year rollback and from 7% to 5% annual interest.

Albert Sosa made a motion to Amend Ag Policies and Procedures related to the rollback criteria as per PTC Section 23.55 from 5 years to 3 years and a 5% annual interest. Wilbur Cruz seconds the motion, all in favor, motion carries.

I. To add/amend employee personnel policy under District Vehicles with: Section 17.01.12 Texting and driving is prohibited when operating district vehicles

Alonso Carmona made a motion to approve to add/amend employee personnel policy under District Vehicles with: Section 17.01.12 Texting and driving is prohibited when operating district vehicles. Wilbur Cruz seconds the motion, all in favor, motion carries.

J. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation to include possible approval or offers of settlement, regarding but not limited to the following cases:

None at this time.

K. Chief Appraiser Report

1. Appraisal Review Board appointments/nominations-District Judge Abascal has appointed 4 of the 5 ARB members with the 5th name in progress. The Chair and Secretary have been appointed as follows: Brenda Bustamante as Chair and Alicia Martinez as Secretary. Also appointed are Elia Ramirez and Oscar Martinez. Rene Hernandez is the pending appointment.

2. Aerial flight-the flight has been completed and is up on the website and online. Training is in progress and being set up for the staff and entities. Entities will be notified once the schedule has been set.
3. Front office vacancy and advertising for vacancy has begun..

III. ADJOURN TO EXECUTIVE SESSION PURSUANT TO CHAPTER 551 OF THE GOVERNMENT CODE:

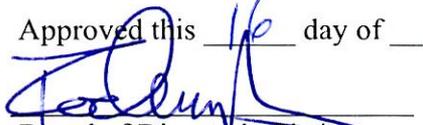
IV. RECONVENE FROM EXECUTIVE SESSION

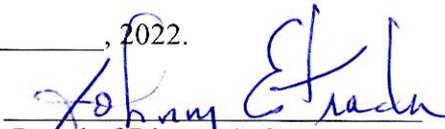
V. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VI. ADJOURNMENT

Johnny Estrada motioned to adjourn the meeting @ 12:47 p.m.
Albert Sosa seconds the motion all were in favor, motion carries.

Approved this 16 day of FEBRUARY, 2022.


Board of Director's Chairperson


Board of Director's Secretary