

AGENDA
REGULAR BOARD OF DIRECTORS MEETING
DIMITT CENTRAL APPRAISAL DISTRICT
203 West Houston Street
Carrizo Springs, Texas 78834

Notice is hereby given that a Regular Meeting #2021-12 of the governing body of the Dimmitt Central Appraisal District will be held on the 17th day of November 2021 at 12:00 noon at the Dimmitt Central Appraisal District Office on 203 West Houston Street, in Carrizo Springs, Texas, at which time the following subjects will be discussed, considered, passed, or adopted to-wit:

If, during the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

I. ROLL CALL AND ESTABLISHMENT OF QUORUM

II. PUBLIC COMMENTS

The administration recommends that the BOD allow each registered speaker three (3) minutes, with an aggregate of five (5) minutes per topic. The total time to the public forum should not exceed thirty (30) minutes. Please remember that the Board cannot deliberate on public forum items.

III. CONSIDERATION AND/OR ACTION ON:

- A. Board of Director's Meeting Minutes
 - 1. Minutes of BOD Regular Meeting 2021-11 (held on October 20th, 2021)
- B. Bills Paid
 - 1. October 11-15, 2021 2. October 18 - 29, 2021 3. November 1 -12, 2021
- C. Financial Report
 - 1. October 2021
- D. Line-Item Transfers from the accounts of #837.8 Printing/Mailing for \$1700, acct# 837.7 System Comp Equip Maintenance for \$2400, acct# 852 Advertising/Publishing for \$900 to transfer out to acct# 813 Software Maintenance Agreements for payment of the TrueRoll exemption monitoring service
- E. Transfer Building funds to the Capital Outlay account in the amount of \$2500 for conference room table purchase
- F. Reschedule December BOD regular meeting to December 16, 2021 due to Chief Appraiser and appraisers' attendance of the Property Tax Institute
- G. Receive litigation report from Dimmitt CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation, to include possible approval or offers of settlement, regarding but not limited to the following cases:
- H. Chief Appraiser Report
 - 1. 2022/2023 MAP's Audit in progress
 - 2. ARB appointment process update
 - 3. ARB Hearings
 - 4. BOD Elections update

FILED

DATE 11-12-2021
AT 11:00 O'CLOCK A.M
MARIO Z. GARCIA

County Clerk, Dimmitt County, Texas

By *D. Reslar* Deputy

IV. EXECUTIVE SESSION:

- A. Personnel-Executive Session as authorized by Government Code Sec.551.074 of the Texas Open Meetings Act
- B. Pending Litigation and /or to obtain confidential legal advice from counsel on any matters covered by this agenda) -Executive Session as authorized by Government Code Sec. 551.071 of the Texas Open Meetings Act
- C. Deliberation regarding Real Property Executive Session as authorized by Government Code Sec. 551.072

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURN

Dated this 12th day of November 2021

Norma Carrillo, Chief Appraiser, I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central administrative office and located at the Dimmit County Courthouse, Carrizo Springs, Texas a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 12th day of November 2021, furnished to Mario Z. Garcia, County Clerk of Dimmit County, Texas, the County in which most, if not all, of the Appraisal District resides.

Dimmit Central Appraisal District By: _____

Dated this 12th day of November 2021

I, the undersigned County Clerk of Dimmit County hereby certify that the notice of meeting of the Board of Directors of the named Appraisal District, is a true and correct copy of said notice received by me, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Dimmit County, Texas.

Dimmit County Clerk By: _____

*MARIO Z GARCIA By D. DeLeon
Deputy Clerk*

Dimmit Central Appraisal District
Board of Director's Regular Meeting

Minutes of October 20, 2021

Regular Meeting No. 2021-11

A Regular meeting of the Board of Directors of the Dimmit Central Appraisal District was held on October 20, 2021, at 12:00 p.m., at the offices of the above named appraisal district and the following subjects were discussed to wit:

I. DECLARATION OF QUORUM AND CALL TO ORDER

Members Present:

Bill Martin, Johnny Estrada, Alonso Carmona and Mary Sandoval/Tax Assessor and Collector

Carl Fisher was present at 12:23 p.m.

Members Absent:

Rodney Perez

Call to Order:

There being a sufficient number of members present to constitute a Quorum, Bill Martin called the Regular Meeting #2021-11 of October 20, 2021 to order at 12:17 p.m. At 12:23 p.m. Carl Fisher resumed the Regular Meeting.

II. PUBLIC COMMENTS

None

III. CONSIDERATION AND/OR ACTION ON

A. Prior BOD Meeting Minutes

1. Minutes of Regular Board Meeting #2021-10 (held on September 15, 2021)

Johnny Estrada made a motion to approve minutes for the BOD Regular Meeting #2021-10 (held on September 15, 2021). Alonso Carmona seconds the motion, all in favor, motion carries.

B. Bills Paid

1. September 6-24, 2021
2. September 27-October 8, 2021

Alonso Carmona made a motion to approve the bills paid for September 6-24, 2021 and September 27-October 8, 2021. Bill Martin seconds the motion, all in favor, motion carries.

C. Approval of Financial Report

1. September 2021

Johnny Estrada made a motion to approve the September 2021 Financial Reports. Alonso Carmona seconds the motion, all in favor, motion carries.

D. Review Bank Depository Bids submitted

Chief Appraiser, Norma Carrillo informed the board members that she had contacted First State Bank of Uvalde and Capital State Bank. The only Bank Depository Bid that was submitted was from First State Bank of Uvalde.

E. Approval of financial Bank Depository institution for the years 2022 and 2023

Johnny Estrada made a motion to approve the First State bank of Uvalde Bank Depository institute for the 2022 and 2023 years. Alonso Carmona seconds the motion, all in favor, motion carries.

F. Approval of Chief Appraiser contract

Bill Martin made a motion to approve the Chief Appraiser contract. Alonso Carmona seconds the motion, all in favor, motion carries.

G. Waiver for penalty and interest on Taxing Unit Allocation Payment

Chief Appraiser, Norma Carrillo informed the board that the fourth quarterly payment from the Dimmit County had been received on October 1, 2021. As per the Property Tax Code it was due September 30, 2021. The county submitted late due to the beginning of the new fiscal year.

Bill Martin made a motion to waive the penalty and interest on Taxing Unit Allocation payment from the Dimmit County. Johnny Estrada seconds the motion. All in favor, motion carries.

H. Submission of nominee for the agricultural advisory board

Chief Appraiser, Norma Carrillo informed the board members that a vacancy for Mr. YN Strait would need to be filled and was nominating Mr. Andres Sanchez to the agricultural advisory board. Mr. Sanchez has been actively participating in the AG meetings and would need to be officially appointed. Mr. Fisher would like to show on the record that Mr. Andres Sanchez has been nominated by acclamation.

I. Resolution #2021-04 for appointment of agricultural advisory board member

Bill Martin made a motion to appoint Andres Sanchez as a board member to the agricultural advisory. Alonso Carmona seconds the motion. All in favor, motion carries.

J. Submit ARB nominations and/or advertise for vacancy

Chief Appraiser, Norma Carrillo informed the board members that Mr. Charles Riha notified the appraisal district that he would not be serving on the appraisal review board. Mr. Riha had not submitted any official notice in writing as of this meeting. Due to the new law where the local administrative judge is the person authorized to appoint the ARB members, nominees will need to be submitted to him. Chief Appraiser is requesting nominees from the BOD or if needed, an ad in the newspaper can be run for applicants that are interested.

Board member, Johnny Estrada submitted the name of Enrique Mata as a nominee. Chief Appraiser, Norma Carrillo will contact him to see if he would be interested in serving. If he is not interested in serving, the Chief Appraiser will submit other names in the next meeting.

K. Contract with TrueRoll, a homestead exemption monitoring data solution service

Chief Appraiser, Norma Carrillo, had emailed the Board members information regarding a homestead exemption monitoring data solution service. The service is being recommended to assist the exemptions department to monitor the criteria needed for processing applications through hundreds of data resources. This in turn will add taxable value to the roll and allow the district to stay in compliance also. The cost is \$5,000.00/year for a three-year contract.

Bill Martin made a motion to approve the contract with TrueRoll homestead exemption monitoring data solution service. Johnny Estrada seconds the motion, all in favor, motion carries.

L. Transfer unassigned funds of \$6708.97 to the Pictometry aerial fund balance

Chief Appraiser, Norma Carrillo informed the board members that there was an unassigned fund balance on the 2020 audit. This is regarding monies that accumulate on a yearly basis from public information requests, bank account interest earned and rendition penalties. CA recommends moving the funds in the amount of \$6,708.97 to the aerial imagery fund balance (Pictometry).

Alonso Carmona made a motion to transfer unassigned funds of \$6708.97 to the Pictometry aerial fund balance. Johnny Estrada seconds the motion, all in favor, motion carries.

M. Line item transfer for \$3000 from acct #807 Field appraiser mileage telephone to acct #853 Capital Outlay for payoff of cellular phones

Chief Appraiser, Norma Carrillo recommended to transfer \$3000 to show that five office cell phones purchased had been paid off. Each cell phone was \$899.99 with a credit of \$750 towards the purchase, bringing the sale price of \$149.99 per phone. The overall telephone billing account was credited with the \$3750 instead of the credit being applied only towards the balance of the cell phones.

Bill Martin made a motion to approve the line item transfer for \$3000 from acct #807 Field appraiser mileage telephone to acct #853 Capital Outlay for payoff of cellular phones. Alonso Carmona seconds the motion, all in favor, motion carries.

N. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation to include possible approval or offers of settlement, regarding but not limited to the following cases

No items for discussion/action.

O. Chief Appraiser Report

1. Exemptions Clerk, Elisa Salinas, has been registered with TDLR and has completed the first course towards her license.
2. The AG board met in October for the yearly meeting and the Farm and Ranch Survey was completed and submitted to the State Comptroller.
2. Conference Room table, Ms. Carrillo has been looking to purchase the new Conference room table to replace the broken one but would like assistance in removing it out of the office. Board member Alonso Carmona said that the county will help in picking it up to dispose of it.

IV. ADJOURN TO EXECUTIVE SESSION PURSUANT TO CHAPTER 551 OF THE GOVERNMENT CODE:

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURNMENT

Bill Martin motioned to adjourn the meeting @ 1:10 p.m.

Alonso Carmona seconds the motion all were in favor, motion carries.

Approved this _____ day of _____, 2021.

Board of Director's Chairperson

Board of Director's Secretary