

AGENDA
REGULAR BOARD OF DIRECTORS MEETING
DIMITT CENTRAL APPRAISAL DISTRICT
203 West Houston Street
Carrizo Springs, Texas 78834

Notice is hereby given that a Regular Meeting #2021-03 of the governing body of the Dimmitt Central Appraisal District will be held on the 5th day of March 2021 at 12:00 noon at the Dimmitt Central Appraisal District Office on 203 West Houston Street, in Carrizo Springs, Texas, at which time the following subjects will be discussed, considered, passed or adopted to-wit:

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

I. ROLL CALL AND ESTABLISHMENT OF QUORUM

II. PUBLIC COMMENTS

The administration recommends that the BOD allow each registered speaker three (3) minutes, with an aggregate of five (5) minutes per topic. The total time to the public forum should not exceed thirty (30) minutes. Please remember that the Board cannot deliberate on public forum items.

III. CONSIDERATION AND/OR ACTION ON:

- A. Board of Director's Meeting Minutes
 - 1. Minutes of BOD Regular Meeting 2021-01 (held on January 27, 2021)
- B. Bills Paid:
 - 1. Jan 11-22, 2021 2. Jan 25-Feb 5, 2021 3. Feb 8-19, 2021
- C. Financial Reports
 - 1. January 2021
- D. As per PTC Section 6.03 (l) review listing of nominees submitted by the entities and nominate for Appraisal District Board of Director vacancy
- E. As per PTC Section 6.03 (l) elect and appoint by majority vote the nominee to fill the vacancy for the Dimmitt CAD Board of Directors
- F. Receive litigation report from Dimmitt CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation, to include possible approval or offers of settlement, regarding but not limited to the following cases:
- G. Chief Appraiser Report
 - 1. Financial Audit
 - 2. Published MAPs Results
 - 3. Scheduled next BOD Meeting

FILED
DATE March 2, 2021
AT 11:40 O'CLOCK AM
MARIO Z. GARCIA
County Clerk, Dimmitt County, Texas

By Josefa L. De Leon Deputy
Leon

IV. EXECUTIVE SESSION:

- A. Personnel-Executive Session as authorized by Government Code Sec.551.074 of the Texas Open Meetings Act
- B. Pending Litigation and /or to obtain confidential legal advice from counsel on any matters covered by this agenda) -Executive Session as authorized by Government Code Sec. 551.071 of the Texas Open Meetings Act
- C. Deliberation regarding Real Property Executive Session as authorized by Government Code Sec. 551.072

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURN

Dated this 2nd day of March 2021

Dimmit Central Appraisal District By: _____

Norma Carrillo, Chief Appraiser, I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central administrative office and located at the Dimmit County Courthouse, Carrizo Springs, Texas a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 2nd day of March 2021, furnished to Mario Z. Garcia, County Clerk of Dimmit County, Texas, the County in which most, if not all, of the Appraisal District resides.

Dated this 2nd day of March 2021

I, the undersigned County Clerk of Dimmit County hereby certify that the notice of meeting of the Board of Directors of the named Appraisal District, is a true and correct copy of said notice received by me, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Dimmit County, Texas.

Dimmit Central Appraisal District
Board of Director's Regular Meeting

Minutes of January 27, 2021

Regular Meeting No. 2021-01

A Regular meeting of the Board of Directors of the Dimmit Central Appraisal District was held on January 27, 2021, at 12:00 p.m., at the offices of the above named appraisal district and the following subjects were discussed to wit:

I. DECLARATION OF QUORUM AND CALL TO ORDER

Members Present:

Rodney Perez, Johnny Estrada, Alonso Carmona, and Carl Fisher

Members Absent:

Mary Sandoval/Tax Assessor and Collector

Call to Order:

There being a sufficient number of members present to constitute a Quorum, Carl Fisher called the Regular Meeting #2021-01 of January 27, 2021 to order at 12:11 p.m.

II. ORGANIZATION OF 2021 BOARD OF DIRECTORS

A. Election of Officers for Chairman and Secretary

Alonso Carmona made a motion to keep the same as Chairman (Carl Fisher) and Secretary (Johnny Estrada). Johnny Estrada seconds the motion, all in favor, motion carries.

B. Set dates and time for Board of Directors meetings for the 2021 year.

Johnny Estrada made a motion to keep the same date (3rd Wednesday of the month) and same time (at noon). Alonso Carmona seconds the motion, all in favor, motion carries.

II. PUBLIC COMMENTS

Supervising Appraiser, Felicia Asbury informed the board members that Chief Appraiser, Norma Carrillo would like to recommend on having Virtual board meetings.

III. CONSIDERATION AND/OR ACTION ON

A. Prior BOD Meeting Minutes

1. Minutes of BOD Regular Meeting #2020-09 (held on November 18, 2020)

Johnny Estrada made a motion to approve minutes for the BOD Regular Meeting #2020-09 (held on November 18, 2020). Rodney Perez seconds the motions, all in favor, motion carries.

B. Bills Paid

1. November 16th -27th , 2020
2. November 30th -December 11th , 2020
3. December 14th -25th , 2020
4. December 28th -January 8th , 2021

Rodney Perez made a motion to approve the bills paid for November 16th thru January 8, 2021. Johnny Estrada seconds the motion, all in favor, motion carries.

C. Approval of Financial Report

1. November 2020
2. December 2020

Supervising Appraiser, Felicia Asbury informed the board members of the year-to-date total expenses in Decembers financial report with a total of \$721,937.15. \$72,789.47 was left with a slight difference that will change after the yearly audit. There was extra money left over because the Appraisal District did not have an Ag appraiser until later in the year. There was not much travel expenses throughout the year.

Alonso Carmona made a motion to approve the Financial Report for November 2020. Rodney Perez seconds the motion, all in favor, motion carries.

Alonso Carmona made a motion to approve the Financial Report for December 2020. Johnny Estrada seconds the motion, all in favor, motion carries.

D. 2021 Dimmit CAD Holiday Schedule

The board members reviewed the 2021 Dimmit CAD Holiday Schedule.

Rodney Perez made a motion to approve the 2021 Dimmit CAD Holiday Schedule. Alonso Carmona seconds the motion, all in favor, motion carries.

E. Approval of the contract with Coleman, Horton & Company for the 2020 Financial Audit

Board members reviewed the Coleman, Horton & Company contract and recommends that it would be a good idea to go out for bids next year.

Alonso Carmona made a motion to Approve the contract with Coleman, Horton & Company for the 2020 Financial Audit. Rodney Perez seconds the motion, all in favor, motion carries.

F. Contract Ratification (Annual Renewals)

Supervising Appraiser, Felicia Asbury informed the board members that ATT Equipment was due to Cell phones and iPads purchased for Appraisers use. There was a decrease on Variverge printing and Mailing Serv. An increase on BIS, Harris Local Gov Solutions and Susan B. Newsome & Associates.

Rodney Perez made a motion to approve the Contract Ratification (Annual Renewals). Alonso Carmona second the motion, all in favor, motion carries.

G. 2020 Final Report on the Methods and Assistance Program (MAP) review

Supervising Appraiser, Felicia Asbury explained a Perfect Score report on the 2020 Final Report MAPS review on the first page of the report to the board members. The Appraisal District passed all the Mandatory Requirements, Appraisal District Activities, and a Perfect Score on the Reviewed Areas.

Board member, Carl Fisher suggested to post the perfect score on the Appraisal District website. Board member, Johnny Estrada suggested to post the perfect score in the newspaper. Board members, Johnny Estrada, and Rodney Perez both recommended for the Appraisal District staff to celebrated on this big accomplishment.

Johnny Estrada made a motion to approve the 2020 Final Report on the Methods and Assistance Program (MAP) review. Rodney Perez seconds the motion, all in favor, motion carries.

H. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation to include possible approval or offers of settlement, regarding but not limited to the following cases:

None at this time.

I. Chief Appraiser Report

1. Thermometers and phone app check-in established.

Supervising Appraiser, Felicia Asbury informed the board members that thermometers had been installed in the front and back of the office building for staff and taxpayers to check their temperatures once entering the office building. Staff members answer questions before entering the office building to a phone app and the Chief appraiser gets notified when answered.

2. 2021 Field Appraisals

Supervising Appraiser, Felicia Asbury informed the board members that back in September they had started doing appraising filed work on Region 1 for this 2021 year. They should be done with the field work by mid-March.

3. BOD replacement process

Supervising Appraiser, Felicia Asbury informed the board members that the entities have 45 days for the board replacement process. They will be rescheduling February's meeting to the first week in March to appoint a board member.

III. **ADJOURN TO EXECUTIVE SESSION PURSUANT TO CHAPTER 551 OF THE GOVERNMENT CODE:**

IV. **RECONVENE FROM EXECUTIVE SESSION**

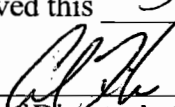
V. **CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION**

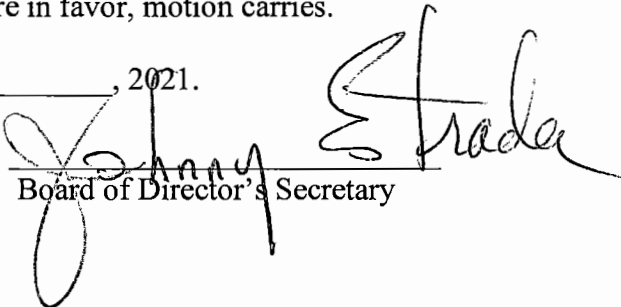
VI. **ADJOURNMENT**

Rodney Perez motioned to adjourn the meeting @ 1:05 p.m.

Johnny Estrada seconds the motion all were in favor, motion carries.

Approved this 5th day of MARCH, 2021.


Board of Director's Chairperson


Board of Director's Secretary