

AGENDA
REGULAR BOARD OF DIRECTORS MEETING
DIMITT CENTRAL APPRAISAL DISTRICT
203 West Houston Street
Carrizo Springs, Texas 78834

Notice is hereby given that a Regular Meeting #2021-13 of the governing body of the Dimmitt Central Appraisal District will be held on the 16th day of December 2021 at 12:00 noon at the Dimmitt Central Appraisal District Office on 203 West Houston Street, in Carrizo Springs, Texas, at which time the following subjects will be discussed, considered, passed or adopted to-wit:

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

I. ROLL CALL AND ESTABLISHMENT OF QUORUM

II. PUBLIC COMMENTS

The administration recommends that the BOD allow each registered speaker three (3) minutes, with an aggregate of five (5) minutes per topic. The total time to the public forum should not exceed thirty (30) minutes. Please remember that the Board cannot deliberate on public forum items.

III. CONSIDERATION AND/OR ACTION ON:

- A. Board of Director's Meeting Minutes
 - 1. Minutes of BOD Regular Meeting 2021-12 (held on November 17th, 2021)
- B. Bills Paid
 - 1. November 15 -26, 2021 2. November 29 – December 10, 2021
- C. Financial Report
 - 1. November 2021
- D. To adopt the 2022 DCAD official Holiday Schedule
- E. Submission of ARB nominations to fill vacancy due to member resignation
- F. To close out FSB Building Reserve acct and transfer funds of \$1300+ into the unassigned fund balance
- G. Receive litigation report from Dimmitt CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation, to include possible approval or offers of settlement, regarding but not limited to the following cases:
- H. Chief Appraiser Report
 - 1. BOD Election Results
 - 2. Christmas Luncheon and Staff Training Scheduled for Dec 17
 - 3. Chief Appraiser on vacation

FILED

DATE: Dec 13, 2021
AT 9:13 O'CLOCK AM

MARIO Z. GARCIA

County Clerk, Dimmitt County, Texas

By Ruby Duster Deputy

IV. EXECUTIVE SESSION:

- A. Personnel-Executive Session as authorized by Government Code Sec.551.074 of the Texas Open Meetings Act
- B. Pending Litigation and /or to obtain confidential legal advice from counsel on any matters covered by this agenda) -Executive Session as authorized by Government Code Sec. 551.071 of the Texas Open Meetings Act
- C. Deliberation regarding Real Property Executive Session as authorized by Government Code Sec. 551.072

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURN

Dated this 13th day of November 2021

Norma Carrillo, Chief Appraiser, I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central administrative office and located at the Dimmit County Courthouse, Carrizo Springs, Texas a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 13th day of December 2021, furnished to Mario Z. Garcia, County Clerk of Dimmit County, Texas, the County in which most, if not all, of the Appraisal District resides.

Dimmit Central Appraisal District By: _____

Dated this 13th day of December 2021

I, the undersigned County Clerk of Dimmit County hereby certify that the notice of meeting of the Board of Directors of the named Appraisal District, is a true and correct copy of said notice received by me, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Dimmit County, Texas.

Dimmit County Clerk By: _____

Mario Z Garcia
By deputy clerk: Ruby Tristan

Dimmit Central Appraisal District
Board of Director's Regular Meeting

Minutes of November 17, 2021

Regular Meeting No. 2021-12

A Regular meeting of the Board of Directors of the Dimmit Central Appraisal District was held on November 17, 2021, at 12:00 p.m., at the offices of the above named appraisal district and the following subjects were discussed to wit:

I. DECLARATION OF QUORUM AND CALL TO ORDER

Members Present:

Rodney Perez, Bill Martin, Alonso Carmona, and Carl Fisher

Members Absent:

Johnny Estrada and Mary Sandoval/Tax Assessor and Collector

Call to Order:

There being a sufficient number of members present to constitute a Quorum, Carl Fisher called the Regular Meeting #2021-12 of November 17, 2021 to order at 12:20 p.m.

II. PUBLIC COMMENTS

None

III. CONSIDERATION AND/OR ACTION ON

A. Prior BOD Meeting Minutes

1. Regular BOD Meeting #2021-11 (held on October 20, 2021)

Alonso Carmona made a motion to approve minutes for the BOD Regular Meeting #2021-11 (held on October 20, 2021). Rodney Perez seconds the motion, all in favor, motion carries.

B. Bills Paid

1. October 11-15, 2021
2. October 18-29, 2021
3. November 1-12, 2021

Rodney Perez made a motion to approve the bills paid for October 11-15, 2021, October 18-29, 2021 and November 1-12, 2021. Alonso Carmona seconds the motion, all in favor, motion carries.

C. Approval of Financial Report

1. October 2021

Alonso Carmona made a motion to approve the October 2021 Financial Reports. Rodney Perez seconds the motion, all in favor, motion carries.

D. Line-Item Transfers from the accounts of #837.8 Printing/Mailing for \$1700, acct#837.7 System Comp Equip Maintenance for \$2400, acct# 852 Advertising/Publishing for \$900 to transfer out to acct# 813 Software Maintenance Agreements for payment of the TrueRoll exemption monitoring service

Chief Appraiser, Norma Carrillo informed the board members and recommended for these line item transfers to be made for the payment of the TrueRoll exemption monitoring service that was approved prior.

Bill Martin made a motion to approve the Line-Item Transfer from the accounts of #837.8 Printing/Mailing for \$1700, acct#837.7 System Comp Equip Maintenance for \$2400, acct# 852 Advertising/Publishing for \$900 to transfer out to acct# 813 Software Maintenance Agreements for payment of the TrueRoll exemption monitoring service Rodney Perez seconds the motion, all in favor, motion carries.

E. Transfer Building funds to the Capital Outlay account in the amount of \$2500 for conference room table purchase

Chief Appraiser, Norma Carrillo informed and recommended to the board members a transfer of funds to the Capital Outlay account to pay for the purchase of the conference room tables.

Alonso Carmona made a motion to approve the Transfer Building funds to the Capital Outlay account in the amount of \$2500 for conference room table purchase. Bill Martin seconds the motion, all in favor, motion carries.

F. Reschedule December BOD regular meeting to December 16, 2021 due to Chief Appraiser and appraisers' attendance of the Property Tax Institute

Chief Appraiser, Norma Carrillo recommended to the board members to reschedule the December BOD regular meeting to December 16, 2021 because of her attendance to the Property Tax Institute being held till December 15.

Rodney Perez made a motion to approve and reschedule the December BOD regular meeting to December 16, 2021. Alonso Carmona seconds the motion, all in favor, motion carries.

G. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation to include possible approval or offers of settlement, regarding but not limited to the following cases

No items for discussion/action.

H. Chief Appraiser Report

1. 2022/2023 MAP's Audit in progress-have begun gathering and submitting requested information for the audit.
2. ARB appointment process update-Enrique Mata has agreed and is interested to serve on the ARB board. He owes delinquent taxes but will be paying them off.
3. ARB Hearings-are scheduled for tomorrow.
4. BOD Elections update- Resolutions with ballots from the entities have been coming in and are due by Dec 15.

IV. ADJOURN TO EXECUTIVE SESSION PURSUANT TO CHAPTER 551 OF THE GOVERNMENT CODE:

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURNMENT

Rodney Perez motioned to adjourn the meeting @ 12:30 p.m.
Bill Martin seconds the motion all were in favor, motion carries.

Approved this _____ day of _____, 2021.

Board of Director's Chairperson

Board of Director's Secretary