

AGENDA
REGULAR BOARD OF DIRECTORS MEETING
DIMITT CENTRAL APPRAISAL DISTRICT
203 West Houston Street
Carrizo Springs, Texas 78834

Notice is hereby given that a Regular Meeting #2021-11 of the governing body of the Dimmitt Central Appraisal District will be held on the 20th day of October 2021 at 12:00 noon at the Dimmitt Central Appraisal District Office on 203 West Houston Street, in Carrizo Springs, Texas, at which time the following subjects will be discussed, considered, passed or adopted to-wit:

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

I. ROLL CALL AND ESTABLISHMENT OF QUORUM

II. PUBLIC COMMENTS

The administration recommends that the BOD allow each registered speaker three (3) minutes, with an aggregate of five (5) minutes per topic. The total time to the public forum should not exceed thirty (30) minutes. Please remember that the Board cannot deliberate on public forum items.

III. CONSIDERATION AND/OR ACTION ON:

- A. Board of Director's Meeting Minutes
 - 1. Minutes of BOD Regular Meeting 2021-10 (held on September 15th, 2021)
- B. Bills Paid
 - 1. September 6-24, 2021
 - 2. September 27-October 8, 2021
- C. Financial Report
 - 1. September 2021
- D. Review Bank Depository Bids submitted
- E. Approval of financial Bank Depository institution for the years 2022 and 2023
- F. Approval of Chief Appraiser contract
- G. Waiver for penalty and interest on Taxing Unit Allocation Payment
- H. Submission of nominee for the agricultural advisory board
- I. Resolution #2021-04 for appointment of agricultural advisory board member
- J. Submit ARB nominations and/or advertise for vacancy
- K. Contract with TrueRoll, a homestead exemption monitoring data solution service
- L. Transfer unassigned funds of \$6708.97 to the Pictometry aerial fund balance
- M. Line Item transfer for \$3000 from acct#807 Field appraiser mileage/telephone to acct#853 Capital Outlay for payoff of cellular phones
- N. Receive litigation report from Dimmitt CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation, to include possible approval or offers of settlement, regarding but not limited to the following cases:
- O. Chief Appraiser Report
 - 1. Exemptions Clerk registered with TDLR for appraiser/courses
 - 2. AG Board meeting held for the submission of the Farm and Ranch Survey to State Comptroller
 - 3. Conference Room table

FILED
DATE 10-15-2021
AT 2:42 O'CLOCK P
MARIO Z. GARCIA
County Clerk, Dimmitt County, Texas
By [Signature] Deputy

IV. EXECUTIVE SESSION:

- A. Personnel-Executive Session as authorized by Government Code Sec.551.074 of the Texas Open Meetings Act
- B. Pending Litigation and /or to obtain confidential legal advice from counsel on any matters covered by this agenda) -Executive Session as authorized by Government Code Sec. 551.071 of the Texas Open Meetings Act
- C. Deliberation regarding Real Property Executive Session as authorized by Government Code Sec. 551.072

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURN

Dated this 15th day of October 2021

Norma Carrillo, Chief Appraiser, I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central administrative office and located at the Dimmit County Courthouse, Carrizo Springs, Texas a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 15th day of October 2021, furnished to Mario Z. Garcia, County Clerk of Dimmit County, Texas, the County in which most, if not all, of the Appraisal District resides.

Dimmit Central Appraisal District By: _____

Dated this 15th day of October 2021

I, the undersigned County Clerk of Dimmit County hereby certify that the notice of meeting of the Board of Directors of the named Appraisal District, is a true and correct copy of said notice received by me, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Dimmit County, Texas.

Dimmit County Clerk By: _____

MARIO Z. GARCIA By: D. DELEON

Deputy Clerk

Dimmit Central Appraisal District
Board of Director's Regular Meeting

Minutes of September 15, 2021

Regular Meeting No. 2021-10

A Regular meeting of the Board of Directors of the Dimmit Central Appraisal District was held on September 15, 2021, at 12:00 p.m., at the offices of the above named appraisal district and the following subjects were discussed to wit:

I. DECLARATION OF QUORUM AND CALL TO ORDER

Members Present:

Carl Fisher, Bill Martin, Alonzo Carmona, Rodney Perez, Johnny Estrada and Mary Sandoval/Tax Assessor and Collector

Members Absent:

None

Call to Order:

There being a sufficient number of members present to constitute a Quorum, Carl Fisher called the Regular Meeting #2021-09 of August 18, 2021 to order at 12:26 p.m.

II. PUBLIC COMMENTS

None

III. CONSIDERATION AND/OR ACTION ON

A. Prior BOD Meeting Minutes

1. Minutes of Budget Public Hearing Meeting #2021-01 (held on August 18, 2021)
2. Minutes of BOD Regular Meeting #2021-09 (held on August 18, 2021)

Alonso Carmona made a motion to approve minutes for the Budget Public Hearing Meeting #2021-01 (held on August 18, 2021) and BOD Regular Meeting #2021-09 (held on August 18, 2021). Johnny Estrada seconds the motion, all in favor, motion carries.

B. Bills Paid

1. August 9-20, 2021
2. August 23-September 3, 2021

Rodney Perez made a motion to approve the bills paid for August 9-20, 2021 and August 23- September 3, 2021. Bill Martin seconds the motion, all in favor, motion carries.

C. Approval of Financial Report

1. August 2021

Alonso Carmona made a motion to approve the August 2021 Financial Reports. Rodney Perez seconds the motion, all in favor, motion carries.

D. Review submission of proposals for mineral/industrial services

The board members reviewed the bids that had been submitted by the following appraisal firms, Wardlaw Appraisal Group, Thomas Y Pickett and Capitol Appraisal Group. Capitol Appraisal Group was the lowest bid.

Chief Appraiser, Norma Carrillo's recommendation was for Capitol Appraisal Group, notating that their service to the appraisal district has always been very good, referencing to the importance of always working towards solutions for any issues arising.

Greg Davis, Capitol Appraisal Group's representative, thanked the board members for their continued trust in keeping their services. They have expanded on their features for communication with the taxpayers. They also discussed new improvements to their CAMA systems for not only the appraisal services but for the tax collection services as well. It was also mentioned how the Covid epidemic had affected the decrease in values.

Board member, Alonso Carmona asked how they are handling the unknown mineral accounts?

Kenneth Hitt responded to Mr. Carmona that the information the operators give to the appraisal companies is very crucial, notating that if they don't have that information and don't pass it on to the appraisal companies, it is very difficult for the appraisal companies to find or know.

Mary Sandoval/Tax Assessor and Collector, asked what happens if a well shuts down and creates refunds?

Kenneth Hitt responded to Miss Sandoval that if they are operating as of January 1st, that being the appraisal date, they are taxable. Chief appraiser notated that maybe she was referring to a refund that was generated due to information that was received where the interest percentage needed to be corrected.

The Board mentioned how it was important for Capitol appraisal to continue giving the updates for the values to the board, entities, and taxpayers. Capitol appraisal agreed and said they would be doing that around March/April once the Comptroller set out the factor to use for the year.

E. Approval for the mineral/industrial appraisal service contract

Bill Martin made a motion to approve Capitol Appraisal group as the mineral/industrial appraisal contract. Johnny Estrada seconds the motion, all in favor, motion carries.

F. Requests for proposals for district Bank Depository

Chief Appraiser, Norma Carrillo will be advertising for bank depository proposals which is required every two years as per the Prop Tax Code.

Alonso Carmona made a motion to approve requests for proposals for district Bank Depository. Rodney Perez seconds the motion, all in favor, motion carries.
(Bill Martin had stepped out to answer a call during the motion)

G. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation to include possible approval or offers of settlement, regarding but not limited to the following cases

No items for discussion/action.

H. Chief Appraiser Report

1. Letters and information will be sent out to the entities to advise them of the beginning of the process for the Board of Directors Elections for 2022-2023 year. All five slots are open for appointment.

IV. ADJOURN TO EXECUTIVE SESSION PURSUANT TO CHAPTER 551 OF THE GOVERNMENT CODE:

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURNMENT

Johnny Estrada motioned to adjourn the meeting @ 12:43 p.m.

Alonso Carmona seconds the motion all were in favor, motion carries.

Approved this _____ day of _____, 2021.

Board of Director's Chairperson

Board of Director's Secretary