

AGENDA
REGULAR BOARD OF DIRECTORS MEETING
DIMITT CENTRAL APPRAISAL DISTRICT
203 West Houston Street
Carrizo Springs, Texas 78834

Notice is hereby given that a Regular Meeting #2021-10 of the governing body of the Dimmitt Central Appraisal District will be held on the 15th day of September 2021 at 12:00 noon at the Dimmitt Central Appraisal District Office on 203 West Houston Street, in Carrizo Springs, Texas, at which time the following subjects will be discussed, considered, passed or adopted to-wit:

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

I. ROLL CALL AND ESTABLISHMENT OF QUORUM

II. PUBLIC COMMENTS

The administration recommends that the BOD allow each registered speaker three (3) minutes, with an aggregate of five (5) minutes per topic. The total time to the public forum should not exceed thirty (30) minutes. Please remember that the Board cannot deliberate on public forum items.

III. CONSIDERATION AND/OR ACTION ON:

- A. Board of Director's Meeting Minutes
 - 1. Minutes of Budget Public Hearing 2021-01 (held on August 18th, 2021)
 - 2. Minutes of BOD Regular Meeting 2021-09 (held on August 18th, 2021)
- B. Bills Paid
 - 1. August 9-20, 2021
 - 2. August 23-September 3, 2021
- C. Financial Report
 - 1. August 2021
- D. Review submission of proposals for mineral/industrial appraisal services
- E. Approval of the mineral/industrial appraisal service contract
- F. Requests for proposals for district Bank Depository
- G. Receive litigation report from Dimmitt CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation, to include possible approval or offers of settlement, regarding but not limited to the following cases:
- H. Chief Appraiser Report
 - 1. Board of Directors Elections

IV. EXECUTIVE SESSION:

- A. Personnel-Executive Session as authorized by Government Code Sec.551.074 of the Texas Open Meetings Act

9/10/21
3:27 P
J. Hows

A True Copy of the original, I Certify
the _____ day of _____, 20____
MARIO Z. GARCIA
Clerk, County Court
Dimmitt County, Texas
By _____ Deputy

- B. Pending Litigation and /or to obtain confidential legal advice from counsel on any matters covered by this agenda) -Executive Session as authorized by Government Code Sec. 551.071 of the Texas Open Meetings Act
- C. Deliberation regarding Real Property Executive Session as authorized by Government Code Sec. 551.072

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURN

Dated this 10th day of September 2021

Norma Carrillo, Chief Appraiser, I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the above named Appraisal District, is a true and correct copy of Notice; and that I posted a true and correct copy of said Notice on a bulletin board, located at a place convenient and readily accessible to the general public at all times in its central administrative office and located at the Dimmit County Courthouse, Carrizo Springs, Texas a place so posted continuously for at least 72 hours preceding the scheduled time of said meeting; a true and correct copy of said Notice was on 10th day of September 2021, furnished to Mario Z. Garcia, County Clerk of Dimmit County, Texas, the County in which most, if not all, of the Appraisal District resides.

Dimmit Central Appraisal District By: _____



Dated this 10th day of September 2021

I, the undersigned County Clerk of Dimmit County hereby certify that the notice of meeting of the Board of Directors of the named Appraisal District, is a true and correct copy of said notice received by me, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Dimmit County, Texas.

Dimmit County Clerk By: _____

Dimmit Central Appraisal District
Board of Director's Regular Meeting

Minutes of August 18, 2021

Regular Meeting No. 2021-09

A Regular meeting of the Board of Directors of the Dimmit Central Appraisal District was held on August 18, 2021, following the Public Hearing scheduled at 12:00 p.m., at the offices of the above named appraisal district and the following subjects were discussed to wit:

I. DECLARATION OF QUORUM AND CALL TO ORDER

Members Present:

Rodney Perez, Johnny Estrada, Alonso Carmona, and Carl Fisher

Members Absent:

Mary Sandoval/Tax Assessor and Collector and Bill Martin

Call to Order:

There being a sufficient number of members present to constitute a Quorum, Carl Fisher called the Regular Meeting #2021-09 of August 18, 2021 to order at 12:26 p.m.

II. PUBLIC COMMENTS

None

III. CONSIDERATION AND/OR ACTION ON

A. Prior BOD Meeting Minutes

1. Minutes of BOD Regular Meeting #2021-09 (held on July 21, 2021)

Alonso Carmona made a motion to approve minutes for the BOD Regular Meeting #2021-09 (held on July 21, 2021) Rodney Perez seconds the motion, all in favor, motion carries.

B. Bills Paid

1. July 12-23, 2021
2. July 26-August 6, 2021

Rodney Perez made a motion to approve the bills paid for July 12-23, 2021 and July 26-August 6, 2021. Johnny Estrada seconds the motion, all in favor, motion carries.

C. Approval of Financial Report

1. July 2021

Johnny Estrada made a motion to approve the July 2021 Financial Reports. Rodney Perez seconds the motion, all in favor, motion carries.

D. Approval of the Dimmit Central Appraisal District 2022 Proposed Budget by Resolution# 2021-01

Chief Appraiser, Norma Carrillo informed the board members of a clerical error on the Resolution number that was posted on the agenda. Requested to change resolution number to Resolution # 2021-03. Correction was made to Resolution# 2021-03.

No discussion on this item.

Rodney Perez made a motion to approve the Dimmit Central Appraisal District 2022 Proposed Budget by Resolution# 2021-03. Johnny Estrada seconds the motion, all in favor, motion carries.

E. Approval for the Renewal Contract with Eagle Property Tax Appraisal and Consulting Inc.

Chief Appraiser, Norma Carrillo informed the board members that a resignation from the AG Appraiser had been submitted and the Personal Property Appraiser would be going on sick leave until at least November and possibly returning with Dr's recommendation of light duties.

Ms. Carrillo recommended to the board that, with Felicia Asbury being the only appraiser on staff, the appraisal services from Eagle Property Tax Appraisal and Consulting Inc. would be badly needed for assistance. Supervising Appraiser-Felicia Asbury would be in charge of the AG appraisals. Elisa Salinas, data entry, would start getting registered with TDLR earlier than planned so that she can start her training in appraisal work. Eagle Property Tax Appraisal would be assisting with the residential and commercial appraisals.

Johnny Estrada made a motion to approve the Renewal Contract with Eagle Property Tax Appraisal and Consulting Inc. Rodney Perez seconds the motion, all in favor, motion carries.

F. Approval to begin RFP process for the mineral/industrial appraisals

Chief Appraiser, Norma Carrillo informed the board members for approval to begin the process of advertising for mineral and industrial appraisal services. Deadline to receive proposals would be September 10 and presentations would be for the next scheduled regular board meeting of September.

Johnny Estrada recommended for them to have a short summary on day of presentation.

Rodney Perez made a motion to approve to begin RFP process for the mineral/industrial appraisals. Johnny Estrada seconds the motion, all in favor, motion carries.

G. Receive litigation report from Dimmit CAD's attorney (discussion may take place in executive session); consideration and possible action in open session regarding pending litigation to include possible approval or offers of settlement, regarding but not limited to the following cases

No items for discussion/action.

H. Chief Appraiser Report

1. Update on the aerial process-Contract has been signed. Estimated dates for the aerial flight has been scheduled to begin the 3rd week in December, weather permitting. The data will be available late February or early part of March. Complete delivery should be around March/April.
2. Building Maintenance-New janitor has been hired after resignation from Ms. Bertha Zavala was submitted. Maria Castaneda is the new hire. Water leak by the back restroom was fixed. Plumber advised that the water heater was beginning to leak and recommended replacement. Drainage for the AC was redirected due to water/moisture buildup. Insulation strips hanging on the roof of the building have been worked on but continue to hang.
3. TAAD Legislative update from the 87th Regular Session-Chief Appraiser, Supervising Appraiser and Personal Business Property Appraiser attended. Many changes from Legislative will be coming up, a few include: ARB procedures that need to be adopted will need a public hearing before doing so. ARB members will be appointed by the local administrative Judge. Senate bill 916 will have TDLR add a link where the Chief Appraiser's records relating to the MAP's and PVS can be reviewed before BOD hires a Chief Appraiser. SB 1449 will exempt Business Personal property for value of less than \$2500. Appraisal Notices will have to let property owners know of informal hearings.

IV. ADJOURN TO EXECUTIVE SESSION PURSUANT TO CHAPTER 551 OF THE GOVERNMENT CODE:

V. RECONVENE FROM EXECUTIVE SESSION

VI. CONSIDERATION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

VII. ADJOURNMENT

Rodney Perez motioned to adjourn the meeting @ 1:21 p.m.

Johnny Estrada seconds the motion all were in favor, motion carries.

Approved this _____ day of _____, 2021.

Board of Director's Chairperson

Board of Director's Secretary